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## **BOUGHTON UNDER BLEAN PARISH COUNCIL**

### **Terms of Reference** **Finance Committee**

Adopted 14th June 2017

Last reviewed: September 2021

Next review: June 2022

A committee may decide its own standing orders if its appointing body (which is the Council in the case of a committee or a committee in the case of a sub-committee) has not made standing orders which apply to them.

1. The committee will hold at least one meeting each year.
2. The committee is responsible for reviewing the annual budget and precept, which will subsequently be proposed and approved at a Parish Council meeting.
3. A committee report shall be provided to the Council following any committee meeting and duly recorded in the Minutes of the Council.